

COVID-19 Pandemic Policies
and Procedures
2021-2022

Bayshore Baptist Church Preschool

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Bayshore Baptist Church Preschool
COVID-19 Pandemic Policies and Procedures
School Year 2021-2022

To reduce the spread of COVID-19, Bayshore Baptist Church Preschool, will follow the recommendations of the State of Florida, Hillsborough County Childcare Licensing, our local health department, the Centers of Disease Control and Prevention (CDC), the City of Tampa, Hillsborough County Government and Hillsborough County Schools for possible pandemic outbreak. Please note that we are a Non-Profit Organization and do have the authority to set our own policies and procedures. Our exclusion policy for ill children, staff members, family members, visitors, and volunteers will be stricter. The COVID-19 pandemic is a fluid situation that changes weekly, and sometimes daily. These policies and procedures may be adjusted as deemed necessary for the current local outbreak status and guidance.

To prepare for illness, we will:

1. Identify reliable sources of information such as the local public health department and the CDC www.cdc.gov . Contact Hillsborough County Childcare Licensing and our local health department to determine who has authority to close programs. We will follow their guidance; at that point, if no closure is necessary, a single or few classrooms need to close or the entire school needs to close.
2. Families and staff will be contacted in the event of a closure.
3. Educate staff and families about prevention, for example: hand washing, staying home if you're sick, coughing or sneezing into your sleeve, and vaccination options.
4. Improve cleaning and disinfecting: surfaces, furniture, and toys may require increased attention.
5. Encourage families to consider their options for backup childcare plans if a classroom or school closure occurs.
6. Keep supplies on hand including: soap, paper towels, tissues, toilet paper, and cleaning and disinfecting products.

To respond to illness, we will:

1. Require families to notify the Preschool Director of confirmed cases/exposure of children, family, and staff. The local public health department will be consulted if there is a confirmed case.
2. Request families please check their child's temperature before reporting to school. Our staff will Conduct Morning Health Checks at the time of check-in into the classroom. This may include checking temperatures and will include washing hands. Staff will also be asked to be aware of their own temperatures daily, how they are feeling, and wash hands upon entering the school.
3. Have a designated location (the preschool office) for ill children to wait and rest until being picked up by a parent or other approved adult. The child must be supervised at all times until picked up by a parent or authorized person.

4. Require staff to stay home if they have signs of illness (fever, dry cough, body aches). They will remain home until symptom free or if deemed necessary, until the Public Health/CDC/Primary Care Provider determines it is safe for them to return.
5. Communicate with staff and families changes that may need to be made to our usual routine.

Further explanations: **FOR Employees**

- Please report if someone in your household (or someone you have been in contact with) tests positive for COVID-19 and do not report to school.
- If you have NO symptoms but have been told by a healthcare professional that you must be tested due to contact tracing, you must stay home until your test results return.
- You are required to stay home if you have signs of illness (fever, dry cough, body aches). You will remain home until symptom free or if deemed necessary, until the Public Health/CDC/Primary Care Provider determines it is safe for you to return.
- Mask Procedures – **SUBJECT TO CHANGE**
 - At this time, the decision to wear a mask will be left to each individual personally. At this time, we will not require masks at Bayshore. If a Staff member, or Parent wishes for their child, to wear a mask they may do so. It will be each individual's discretion. Please note: If a parent requests their child wear a mask, they will send one the child will be wearing and a second one as backup. While children ages 2 to 4 may find it challenging to keep the mask on all morning, we will do our best to help guide them to keep it in place. They will have to remove the mask to eat and drink, of course. We will not force any child ages 2 to 4, that is finding it challenging to keep a mask on, to wear one. If the teachers find they are spending the majority of their morning correcting the placement of masks, and it is becoming a distraction to the function of the classroom learning environment, we will put the mask in the child's backpack.
- Travel Restrictions - Any CDC or State of Florida Guidelines in place for travel restrictions will be the same for the school. Example: if your family travels to an area with isolation restrictions for 14 days, those guidelines will need to be followed before returning to school.
- Signed documentation of COVID-19 training and understanding - no employee is to come to work if sick or experiencing COVID-19 symptoms.

Further explanations: FOR Parents and Families

- Please return the signed Legal Release Form and signed COVID-19 Policy and Procedure Form – These 2 forms need to be returned to the school.
- Please contact the school if someone in your household (or someone your child has been in contact with) tests positive for COVID-19 and do not bring your child to school.
- Please contact the school immediately if your child tests positive for COVID-19 or presents with symptoms.
- Please check your child's temperature before arrival to the school and they will wash their hands upon entering their classroom.
- Any child with a temperature of 100.4 or higher is not be allowed to come into the school.
- Parents will not give your child any fever reducing medications or cough suppression medications prior to school. If you child has a fever or cough, they must stay home.
- Children are not required to wear masks.
 - At this time, the decision to wear a mask will be left to each individual family. At this time, we will not require masks at Bayshore. If a Parent wishes for their child to wear a mask, they may do so. It will be each individual family's discretion. Please note: If you wish for your child to wear a mask, please send one they will be wearing and a second one as backup. While children ages 2 to 4 may find it challenging to keep the mask on all morning, if you wish for your child to wear one, we will do our best to help guide them to keep it in place. They will have to remove the mask to eat and drink, of course. We will not force any child ages 2 to 4, that is finding it challenging to keep a mask on, to wear one. If the teacher's find they are spending the majority of their morning correcting the placement of masks, and it is becoming a distraction to the function of the classroom learning environment, we will put the mask in the child's backpack.
- If a child presents with or develops a fever/illness while at school, they will be sent home. Your child will stay home until he/she has been symptom free for 24 hours. (example: If your child has a fever on Monday, your child must be fever free all day Tuesday before returning to school on Wednesday. If they still have a fever at 10am on Tuesday, then they cannot return on Wednesday.)
- Final decisions on attendance will remain with the school Director.
- Travel Restrictions - Any CDC or State of Florida Guidelines in place for travel restrictions will be the same for the school. Example: if your family travels to an area with isolation restrictions for 14 days, those guidelines will need to be followed before returning to school.

Classroom Guidelines

- At this time, Classrooms will be allowed to comingle for specials like music and chapel. Also, for playground time.

Cleaning Procedures

- Stricter Cleaning Procedures will be enforced.
 - All classroom materials will be sprayed with a diluted bleach solution daily. This will include any specific materials used on any day and all toys/toy bins.
- Our cleaning crew will do extensive cleaning daily after classes have been dismissed. This will include surfaces like doorknobs, light switches, etc.
- All children must wash their hands upon entering the school, returning to the classrooms from the playground, after toileting and before/after eating.

Positive Cases

- If our school has a confirmed positive case of COVID-19, we will be guided through all steps, at that point, by our Local Health Department and Hillsborough County Childcare Licensing. These organizations will help us determine the scope of exposure to others, if any particular classroom may be closed temporarily or if the school needs to close temporarily.
- If your child or a staff member tests positive, we will be advised on the steps for this individual returning according to our Local Health Department and Child Care Licensing's recommendations. We will follow their guidance.
- Bayshore Baptist Preschool will notify parents of any confirmed cases of COVID-19 that affect your child directly or if any particular classroom may be closed temporarily or if the school needs to close temporarily. **NOTE: Due to HIPPA Laws – we CANNOT and WILL NOT release staff or children's names with regards to health.**

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Please sign the appropriate area below:

EMPLOYEES:

I have read and understand the Bayshore Baptist Church Preschool, COVID-19 Pandemic Policies and Procedures for the 2021-2022 School Year. I do not hold Bayshore Baptist Church or Bayshore Baptist Church Preschool accountable or liable if I or someone in my family becomes ill with COVID-19.

Employee Acknowledgement of these Policies and Procedures:

Printed Name of Employee: _____

Signature of Employee: _____ Date: _____

PARENTS:

I have read and understand the Bayshore Baptist Church Preschool, COVID-19 Pandemic Policies and Procedures for the 2021-2022 School Year. I am sending my child to school and understand the risks associated with their attendance. I do not hold Bayshore Baptist Church or Bayshore Baptist Church Preschool accountable or liable if my child or someone in my family becomes ill with COVID-19.

Parents Acknowledgement of these Policies and Procedures:

Printed Name of Parent/Legal Guardian: _____

Signature of Parent/Legal Guardian: _____ Date: _____

Child's Full Name (printed): _____

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COVID-19 Parent Assumption of Risk, Release from Liability and Indemnification Agreement

I wish for my minor child to attend Bayshore Baptist Church Preschool ('the Preschool'). I understand that at the time of signing this Agreement there is a risk of transmission of the COVID-19 virus whenever individuals come into proximity with one another or with a surface containing the virus.

This document ('Agreement') only pertains to the risk of transmission of COVID-19 arising out of my child's attendance at Bayshore Baptist Church Preschool. It does not release the school from any other risks.

1. I understand that there is an ongoing pandemic arising out of the transmission of the COVID-19 virus. I understand that the Preschool cannot eliminate the risk that the COVID-19 virus could be transmitted to my child or others as a result of attendance and related activities there.
2. Assumption of Risk: I voluntarily assume the risk of COVID-19 transmission on behalf of my child and family.
3. Release: In exchange for allowing my child to attend the Preschool, I release Bayshore Baptist Church Preschool, Bayshore Baptist Church, and their trustees, teachers, members, clergy, directors, managers, staff, officers, committee members, employees, trainees, students, volunteers, and agents ('Releasees') of and from all legal and financial responsibility for any harm, damages, injuries, illness or death that I, my child or any other family members might suffer as a result of COVID-19.
4. Indemnification: I further agree to defend, indemnify and hold harmless Releasees of and from any and all claims, suits, losses, expenses, damages, and causes of action (including attorney's fees and court costs) arising out of or relating to COVID-19 transmission to my child, myself, and any member of my family.
5. Governing Law and Jurisdiction: The laws and courts of Florida shall govern the interpretation and enforcement of this Agreement.
6. Binding Agreement: This Agreement shall legally bind me, and my child, family member, spouse, estate, heirs, administrators, or personal representative, and I represent and warrant that I am authorized to act on their behalf.
7. Severability: If a court decides that any part of this Agreement cannot be enforced, I agree to change that part to make it enforceable. If the unenforceable part cannot legally be changed, it will be severed, but the rest of the Agreement will remain in effect.

I have read and I Understand this Agreement. I am competent to sign it, and I do so voluntarily and without relying on anything anyone told me except what is written above. I understand that I am free not to sign this Agreement and to find a different program for my child.

Printed Name of Parent/Legal Guardian: _____

Signature of Parent/Legal Guardian: _____ Date: _____

Child's Full Name (printed): _____